

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

Monday, July 23, 2001
Warrenton-Fauquier Airport – Conference Room

1. Call to Order:

The July meeting of the Fauquier Airport Committee was called to order by the Chairman at 5:00 p.m. on July 23, 2001 in the Warrenton-Fauquier Airport Conference Room.

Committee (Voting) Members:

James W. Van Luven	Lee District Representative
Raymond E. Graham	Fauquier County Board of Supervisors Cedar Run Representative
Sharon Grove McCamy	Fauquier County Board of Supervisors Lee District Representative
Willis P. Risdon	Citizen at Large
Dennis Hunsberger	Citizen at Large
Charles M. Medvitz	Scott District Representative, Chairman
Arthur Nash	Marshall District Representative

County Staff:

Tony Hooper	Assistant County Administrator
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Staff:

Ron Gatewood	Airport Manager and Fixed Base Operator
George Paris	Campbell & Paris Engineers/ Airport Engineer

Absent:

Kenneth W. Hyde	Center District Representative
Billy Jenkins	Supervisor, Operations and Services

2. Adoption of the Agenda:

Ray Graham made a motion, seconded by Dennis Hunsberger to adopt the agenda as presented with the addition of the Finance Report to the agenda.

3. Adoption of Minutes:

Dennis Hunsberger made a motion, seconded by Ray Graham to adopt the minutes of the June 2001 meeting.

4. Introduction of Visitors:

There were no visitors present.

5. Finance Report:

The report of June 30, 2001 was distributed. The summary report projected a cash balance of \$85,000. Mr. Hooper reported that additional rental payments have been received since the committee meeting and that the cash balance will increase by approximately \$15,000. A new payment tracking system is in place that will monitor receipts. The Finance Department will conduct an internal audit in August.

6. Update – Campbell and Paris:

The project status reported dated July 23, 2001 was distributed and discussed. Funding for the site work at the second T-hangar remains an issue that will be addressed at the August meeting of the Virginia Aviation Board.

7. Update – Tony Hooper:

Tony Hooper reported the following:

Business Plan

The Finance Committee met with Cindi Martin of Campbell and Paris. A partial draft was review. The Airport Committee will have the benefit of the following plans that have been prepared for the Stafford Regional Airport:

1. Minimum Standards for Providing Services
2. Rules/Regulations
3. Development Standards for Facilities/Improvements

Submissions

1. Submitted Airport Capital Improvements Plan to FAA and documents regarding DBE.
2. State approved T-hangar site development plan and authorized bidding.

Conference

There was discussion regarding conference attendance. Important sessions are:

The VAB Hearings:**Region 3****Thursday, August 23, 2001****8:30 a.m.****Board Meeting:****Friday, August 24, 2001****9:00 a.m.**

Tony Hooper, Jim Van Luven and Ron Gatewood plan on attending these sessions.

Lease

The lease of property for the construction of the second T-hangar is ready to be signed.

8. Roundtable:

Willis Risdon reported that he has met with Danny Hatch. Further meetings will be scheduled to consider alternative solutions to the present septic system.

Ron Gatewood reported that there was to be temporary use of grounds for testing (radar reflections) as has been done in the past.

Ron Gatewood reported that a plane had collided with a deer. A Wildlife Management Program is to be developed as an interim measure to control the deer population at the airport. Once obstruction removal takes place in conjunction with the runway improvements the problem will be addressed on a more permanent basis.

The meeting adjourned at 7:15 p.m.